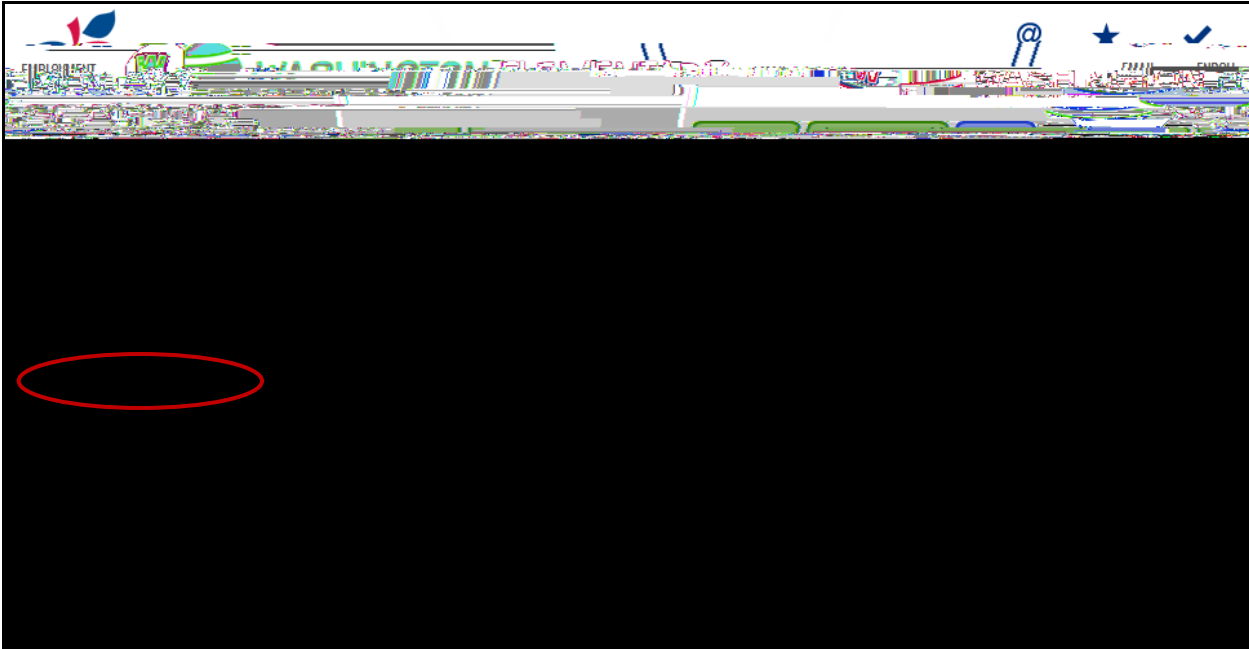


ESS Quick tips: Logging In

1. To access, ESS, start at www.wedschools.org
2. Click the **Staff** tab
3. Click the **Employee Self Service** link in the left sidebar



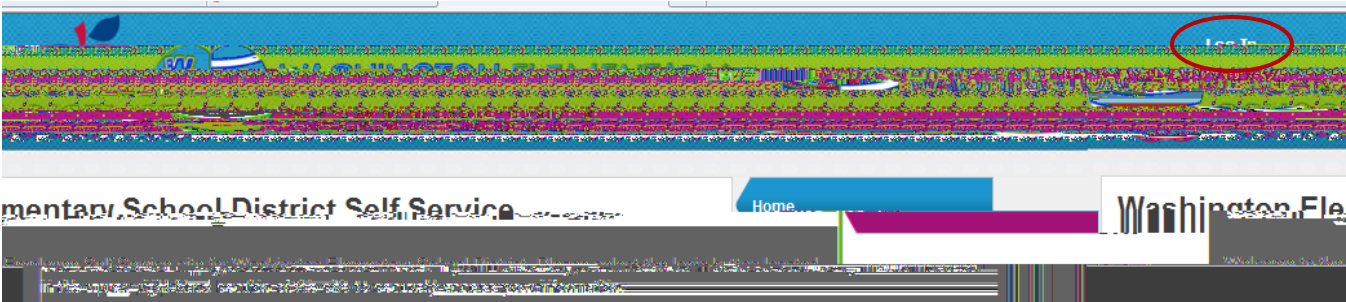
Once the ESS System launches

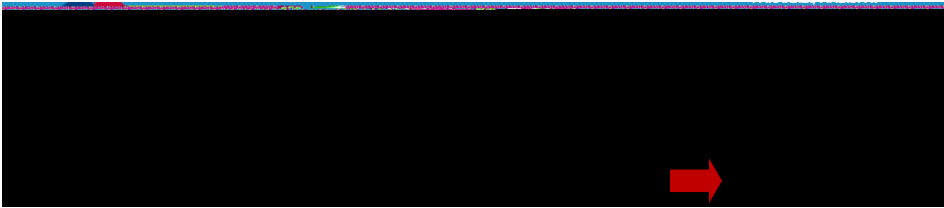
1. Click **Log In** to get started.

Use your WESD network credentials (the same username/password you use to login to your work computer and/or email every day) to access the Employee Self Service Site.

For WESD network password assistance please call the Help Desk at 602-896-2865.

Please note that the “Forgot Your Password” link will not generate the required password





Once logged in, click **Employee Self Service** to proceed.

The **Benefits** Tab outlines your *current*

Pay/Tax Information

Showing pay checks for the last 13 months

Net Pay	Check Date	Pay Period	Status	Gross Pay
1,180.05 Details	3/7/2014	2/16/2014 - 3/1/2014	Cleared	\$1,668.70
1,194.24 Details	2/21/2014	2/2/2014 - 2/15/2014	Cleared	\$1,690.23
1,174.83 Details	1/24/2014	1/5/2014 - 1/18/2014	Cleared	\$1,679.98
1,209.87 Details	1/10/2014	12/22/2013 - 1/4/2014	Cleared	\$1,640.00
1,171.28 Details	12/27/2013	12/8/2013 - 12/21/2013	Cleared	\$1,658.45
1,175.33 Details	12/13/2013	11/24/2013 - 12/7/2013	Cleared	\$1,664.60
1,205.73 Details	11/29/2013	11/10/2013 - 11/23/2013	Cleared	\$1,710.73

